



QUARTERLY PROGRESS REPORT

Country:	JAMAICA		
Reporting period:	April - June 2011		
Project number and title:	00074246 Rural Youth Employment Project		
Project Duration:	2010 - 2012		
Implementing Partner:	Scientific Research Council (SRC)		
Responsible Parties:	Ministry of Agriculture and Fisheries		
Overall Project Coordinator:	Dr. Chadwick Anderson		
Date:	July 15, 2011		
Current year Approved Budget:	US\$635,869.00		
Current quarter advance:	US\$250,230.65	Current qtr exp:	US\$128,394.23
Annual expenditure to date:	US\$159,668.35	Current Year Delivery	25.11%

I. QUARTERLY SUMMARY OF ACTIVITIES

Baseline study – The baseline study was accepted and approved by the RUYE Board. The project indicators were redefined to capture project annual targets and objectives. These were circulated to Board members for final approval.

Training & Development –RUYE collaborated with 4H Clubs and National Centre for Youth Development (NCYD) to host four (4) In-school Youth Careers in Agriculture Days (one in each of the targeted parishes). A total of twenty-three schools (23) represented by three hundred and sixty-four (364) students studying agriculture at the CSEC level and their teachers attended the workshops and benefitted from enterprise development information in Greenhouse vegetable production, Plant nursery and landscaping, beekeeping and honey processing, small ruminant production and marketing. Other information was shared including how to prepare for and complete a job interview See Appendix 1.

Three (3) community workshops held in Pusey Hill, Manchester, Grant’s Mountain, St. Ann and Wakefield, Trelawny exposed One Hundred and Forty-four (144) community leaders, stakeholders and youths to community development information such as “Identifying the dynamics of community groups”, “Vision of group leaders”, “team building and management”, “Fund raising event planning”, “Community safety & security”. The groups completed activity on events planning which has enabled at least one group (Golden Grove Youth Club in Trelawny) to prepare for their product launch See Appendix 2.

Human Resource Requirements - Additional project staff during the quarter. Ms Marilyn Lindo, filled the position of Project Officer on May 1, 2011 in the Project Office/SRC Outpost, Mandeville, Manchester.

Project Implementation - Two hundred and thirty (230) beehives were delivered to the Grant’s Mountain Sunshine youth Club with a membership of 15 young adults and the St. Thomas Youth Bee Farmers Association – membership of 40 youths. A balance of 45 beehives remains to be delivered. All 55 youths have received the first phase of practical training in beekeeping. See Appendix 3. The project implementation plan was also revised

Requests for Quotation were prepared and published/disseminated for: supply, modification and delivery of two containerized honey processing facilities; honey processing equipment; laboratory and miscellaneous equipment. Evaluations were completed, suppliers selected and contracts drafted.

II. RESOURCES AND EXPENDITURE

RESOURCE & EXPENDITURE REPORT BY DONOR - 2011							
DONOR	Resp. Party	Total Budget (US\$)	Programmable Budget (US\$)	EXPENDITURE (US\$)			Balance PrBdg – Tot Exp (US\$)
				Exp Prior Current Qtr US\$	Current Qtr Expenditure US\$	Total IP Expenditure US\$	
USAID	SRC	635,869.00	596,824.00	31,274.12	128,394.23	159,668.35	437,155.65
Subtotals:		635,869.00	596,824.00	31,274.12	128,394.23	159,668.35	437,155.65
Totals:		635,869.00	596,824.00	31,274.12	128,394.23	159,668.35	437,155.65

PROJECT EXPENDITURE FOR REPORTING PERIOD					
Activity	Requested JA\$	Received JA\$	Date Received	Disbursed by IP	Balance JA\$
B/F Mar 31, 2010					3,684,842.22
April 2011 expenditure				640,624.00	
Project Management				812,247.71	
Training & Business Development				321,400.00	
Baseline Study				625,800.00	
Facility Furnished/Equipped				1,031,675.00	
Public Awareness & Community Engagement				-	
					253,095.46
Project Management	1,545,012.00	1,545,012.00	2011/5/16		
Salary of Project Team				1,567,842.00	
Administrative Expenses				894,589.93	-917,419.93
Training & Business Development	2,387,489.17	2,387,489.17	2011/5/16	1,820,105.74	567,383.43
Baseline Study					
Facility Furnished/Equipped	17,291,700.00	17,291,700.00	2011/5/16	3,063,306.00	14,228,394.00
Public Awareness & Community Engagement					
Amount advanced in Excess of Request		253,095.46	2011/5/16	253,095.46	
Subtotal	21,224,201.17	21,477,296.63		11,030,685.84	14,131,452.96
Total	21,224,201.17	21,477,296.63		11,030,685.84	14,131,452.96
Cash in hand @ end of reporting period					14,131,452.96
Commitments @ end of reporting period					3,565,000.00

*The United Nations Operational Rate of Exchange (UNORE) for May of J\$85.83 to US\$1.00 was used at the time of processing the request for advance. The UNORE in effect at time of submission of report for liquidation of expenditure is used for conversion of expenditure from JA\$ to US\$.

APRIL 2011 EXPENDITURE OF J\$3,431,746.76 AND MARCH 2011 EXPENDITURE OF J\$537,243.17 – TOTAL J\$3,968,989.89 LIQUIDATED

III. ACTIVITIES AND ACHIEVED RESULTS

Expected Outputs & Indicators	Activities	Results of Activities	Progress Towards Achieving Outputs
<p>OUTPUT 1 <i>Vulnerable and out of school adolescents and young people, particularly boys, equipped with life long earning, livelihood skills and increased access to work opportunities</i></p> <p>INDICATORS: Number of youths equipped with technical and management skills to be employed in or initiate agro-businesses (disaggregate by gender)</p> <p>Increase in number of youths (males/females) engaged in agriculture and agro-processing</p> <p>Increased in number of facilities available for youth and increase in number of youths able to utilize agro-processing facilities</p> <p>Percentage completion of commercialisation of selected model enterprises</p>	<p>Training and Business Development</p> <p>a) Business plan development sessions</p> <p>b) In-school Youth Careers in Agriculture Seminars</p> <p>c) Beekeeping practicals</p> <p>d) Sensitization session</p> <p>e) Small ruminant value-added products development</p> <p>f) Draft training plan developed</p>	<p>a) Two groups trained to develop their business plans – 1. Golden Grove Youth Agricultural Society, Trelawny and Hinds Town Youth Production & Marketing Organization, St. Ann – Total of 28 youths</p> <p>b) 365 youths (133 males & 232 females) 15-19 years of age introduced to a variety of agricultural career paths: Apiculture, Protected agriculture, Plant nursery & landscaping, Small ruminant production & marketing. Also taught social and life skills</p> <p>c) Forty-eight (48) youths (42 males & 6 females) participated in beekeeping practical training in two locations – Grant’s Mountain, St. Ann (18) and Llandewey, St. Thomas (30) as a follow up to receiving beehives</p> <p>d) Organized by SRC, Marketech Department for youths in Wait-a-bit, Trelawny to discuss the range of products possible from the processing of yam and SRC’s role in providing formulations for processed products. Forty (40) youths attended (24 males & 16 females)</p> <p>e) Sixteen (16) youths from the Pedro River and McNie Youth groups attended and participated in a practical demonstration of soap and lotion preparation from goat’s milk. The invitation to the training was jointly made by CARDI and FAO.</p> <p>f) Organized syllabi for training courses to be taught at the different literacy levels</p>	<ul style="list-style-type: none"> • Two business plans developed by Youth groups: “Juice agro processing” and “Sorrel products agro processing” to support employment opportunities for membership • Mechanism through which first contact has been made with a large group of youths that will potentially be unattached upon leaving school. Data base created of the attending youths will enable follow up action. • Youths equipped with beekeeping skills that will enable them to be gainfully employed in a viable entrepreneurial activity • Introduction of several viable livelihood options involving yam agro processing as a first step to determining business activity • Introduction of several viable livelihood options involving small ruminant primary product agro processing as a first step to determining business activity • Classification of youth based on literacy/ numeracy levels will inform training plan • Relevant and systematic improvement in literacy / numeracy recorded as competencies of the youth increases • Updated Project Resource Framework with indicators

	<p>Baseline Study</p>	<p>Study accepted and approved by RUYE Board. Project indicators redefined.</p>	<p>that are measurable and in line with USAID requirements</p> <ul style="list-style-type: none"> • 55 young farmers equipped with skills in beekeeping to be extended to honey agro processing. These youths are in the process of adopting improved technology and management practices associated with beekeeping
	<p>Public Awareness and Community Engagement a) Community workshops b) Final review of stakeholder MOU's c) Generic Lease Agreement</p>	<p>c) 144 persons from 3 communities engaged in community development training; stimulate interaction with the youths being assisted through the RUYE Project</p> <p>MOU with NCYD, NYS, RADA, MoA&F, 4H Clubs, JFLL, JBDC and SDC submitted to Ministry of Industry Investment & Commerce (MIIC) for final review.</p> <p>Developed a template with the assistance of MoA&F to expedite land lease arrangements within communities between youth groups and land owners</p>	<ul style="list-style-type: none"> • Encourage full community support for youth as they engage in viable economic activity. E.g. Mrs Joan Gabbidon was encouraged to lease approximately 2.5 acres to the Grant's Mountain Sunshine Youth Club to establish an apiary for J\$4,000/year inspired by her attendance at the community workshop • Partnering stakeholders to provide critical social and technical skills for continued growth and sustainability of projects • Access to critical input (land) which is a requirement for the development of some projects
	<p>Facility Furnished and Equipped a) Delivery of beehives and supers</p>	<p>230 of 275 bee hives procured and delivered to two groups (total 55 youths)</p> <p>Grant's Mountain, St. Ann – 1 apiary with 75 colonies: 72 delivered to date</p> <p>Llandewey, St. Thomas – 2 apiaries with 100 colonies each: 158 delivered to date</p>	<p>Two (2) of six (6) agro processing facilities planned for rehabilitation /completion</p> <ul style="list-style-type: none"> • Equipping of honey processing facilities • Equipping of crop agro processing facilities (juice, chutney, jams, jellies etc) <p>RFP advertised for the supply, modification and delivery of 2 containerized honey processing facilities. Proposals received and evaluated for supply of honey processing equipment, laboratory equipment for agro processing facilities, miscellaneous equipment for agro processing facilities. Suppliers selected – signing of contracts pending.</p>

IV. IMPLEMENTATION CONSTRAINTS, RISKS AND LESSONS LEARNT

Implementation Constraints	Significance	Response/Action
Procurement process delays affecting implementation timelines	High	Identify areas in process where lapses occur and actively seek to minimize time losses; contract the services of a procurement clerk short term to expedite procurement
Partnerships slow in delivering on collaborative actions thereby threatening effective project delivery	High	Request an additional Project Officer to work out of St. Thomas or organize offer of stipend to competent persons within the targeted communities
Risks		Response/Action
Youths not complying with selection criteria requirements. Suggests further individual attention for action	High	Notify relevant youth action partnering stakeholders of delinquent individuals so that assistance may be rendered
<p>LESSONS LEARNT: Continuous stream of information on project delivery required to pique interest of collaborating partners; each requiring personal attention. This requires close public relations/communication intervention. Consequently a Communication Plan was developed by the MARKETECH Division of SRC and presented to the RUYE Board for approval. The plan outlined strategies that could be employed in highlighting RUYE activities in a sustained way.</p> <p>Internally, logistical difficulties in accessing private lands within the communities for the projects were highlighted, particularly where leasing arrangements were concerned. To assist the process of land acquisition from this source a land lease template was developed with the assistance of the MoA&F legal office.</p> <p><u>Strategic Partnerships</u></p> <p>JAMALCo's commitment to partner with RUYE in the establishment of a meat processing facility in South Manchester is significant as the bauxite company seeks to forge a strong and sustained relationship with the communities affected by their mining activities.</p> <p>Continuous dialogue with the Commissioner of Lands Department in St. Ann resulted in the Hind's Town Youth Club accessing 150 acres within range of their community at a nominal rate of J\$800.00/acre.</p> <p>A strategically placed building used by Reynolds Jamaica as a laboratory was identified by the Hadden and Hind's Town groups as a potential facility for agro processing activities. Subsequently, the Jamaica Bauxite Mines Company was contacted and raised no objections to the use of the laboratory for the purpose outlined.</p> <p>Discussions with CARDI and FAO regarding RUYE's use of approved designs and blueprints in their possession for goat housing yielded a commitment from the FAO representative to follow through on us coming to a positive negotiated position.</p>		

V. PLANNED ACTIVITIES (JULY- SEPT 2011)

Expected Outputs	Planned Activities	Timeframe			Resp. Party	Planned Budgets		
		M1	M2	M3		Source of Funds	Budget Desc	Amount
OUTPUT 1 <i>Vulnerable and out of school adolescents and young people, particularly boys, equipped with life long earning, livelihood skills and increased access to work opportunities</i>	Project Management	X	X	X	SRC	USAID	71400	23,020
	Baseline Study	X	X	X	MoA&F	USAID	71300	-
	Business Development	X	X	X	JBDC / Consultants	USAID	71400	36,000
	Facility furnished/equipped/upgrade	X	X	X	SRC	USAID	72200	100,840
	Training and Capacity Building	X	X	X	RADA / SRC / JFLL / HEART	USAID	75700	58,800
TOTAL								218,660
Comments: Further training interventions will encompass current groups and additional unattached youth in the 4 parishes. Training will focus on honing literacy & numeracy skills and collaborative skills training through established institutions.								

Project Management: Prepared by: Ruth Simpson Date: 16/8/2011
 Approved by: Cherwin Anderson Date: 16/8/2011

UNDP Resource Persons: Machel Stewart, Programme Advisor – Poverty
 Keesha Raymond, Programme Analyst – Poverty

Appendix 1: Youth Attendance at Careers in Agriculture Days

Trelawny William Knibb High April 6, 2011			St. Ann St. Hilda's High April 7, 2011			St. Thomas Paul Bogle High April 18, 2011			Manchester Anglican Church Hall April 20, 2011			# Males	# Females
M	F	T	M	F	T	M	F	T	M	F	T	TOTAL	TOTAL
44	72	116	29	96	125	26	19	45	34	45	79	133	232

Appendix 2: Attendance at Community Workshops

Manchester Pusey Hill Faith Temple Apostolic Church May 3, 2011			St. Ann Grants Mountain Church of God, May 17, 2011			Trelawny Wakefield Burial Scheme Hall May 31, 2011		
M	F	T	M	F	T	M	F	T
20	25	45	24	24	48	29	22	51

Appendix 3: Photos of Beneficiaries receiving Beehives

